BUTLER TOWNSHIP BOARD OF SUPERVISORS – GENERAL MEETING
BUTLER TOWNSHIP MUNICIPAL BUILDING MEETING ROOM
NOVEMBER 10, 2026 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON AGENDA ITEMS – 3 minute limit
Please limit your comments to your allotted time to allow all to be heard

APPROVAL OF THE MINUTES – September 8th, 2026 Public Hearing and General Meeting, September 14th Special Meeting, October 13th, Public Hearing and General Meeting

TREASURER'S REPORT-APPROVAL OF MONTHLY BILLS

- **Balances as of October 30, 2026 (WILL BE UPDATED WHEN AVAILABLE)**
  - **General Fund Balance - $**
  - **General Fund Monthly income - $**
  - **General Fund pre-paid - $**
  - **General Fund to be paid - $**
  - **Fire Fund Balance - $**
  - **Fire Fund pre-paid - $**
  - **Fire Fund to be paid - $**
  - **State Fund Balance - $**
  - **State Fund pre-paid – $**
  - **State Fund to be paid - $**
  - **Wastewater Fund Balance - $**
  - **Wastewater Fund Monthly Income - $**
  - **Wastewater Fund pre-paid - $**
  - **Wastewater Fund to be paid - $**
  -

REPORTS

- **POLICE (October 2026)**
- **ZONING (October 2026)**
- **WASTEWATER (October 2026)**
- **SEWAGE ENFORCEMENT OFFICER (October 2026)**
- **RECREATION (October 2026)**
- **ROAD DEPARTMENT (October 2026)**
- **VRF&R, Inc. – Chief's and EMS Report (October 2026)**
- **VRF&R, Inc. – Monthly Financial Report (October 2026)**

NEW BUSINESS

1. **Motion to approve the hiring of part-time Roads Department Snow Plow Drivers as needed for up to 28 hours per week at the rate of $20.00 per hour**
2. **Motion to promote Michael DiSabella to Equipment Operator II in accordance with the AFSCME Non-Uniform Collective Bargaining Agreement effective November 24, 2026**
3. **Motion to approve the Tunnessen Minor Subdivision**
4. **Motion to accept the resignation of Candi Hearne as Wasterwater Clerk effective October 30, 2026**
5. **Motion to hire Frances Heithaus as Operations & Finance Coordinator to support daily operations for the Township and Wastewater Department effective November 9th, 2026 with two days training on October 28th and 29th**
6. **Motion to accept the resignation of Kevin Kowalski as Wasterwater Superintendent effective December 25, 2026**
7. **Motion to ratify advertising for a Wasterwater Superintendent**
8. **Motion to allow the Township Solicitor to advertise a Request for Proposal (RFP) for a new Butler Township Website**
9. **Motion to allow the Township Solicitor to advertise a public hearing to adopt a Warehouse Ordinance**
10. **Motion to display the 2027 proposed budget upon readiness**
11. **Motion to promote Kyle Kaschak to Police Officer I in accordance with the BTPOA Collective Bargaining Agreement effective August 19, 2026**
12. **Motion to promote Richard Neikam to Police Officer I in accordance with the BTPOA Collective Bargaining Agreement effective October 12, 2026**

RESOLUTIONS

1. **Motion to adopt Resolution #11102026A, a resolution of the Board of Supervisors of Butler Township recognizing and commending the Keystone Job Corps Center for its historic contributions to workforce development, education, and community service**

2. **Motion to adopt Resolution #11102026B, a resolution to apply for Local Share Account (LSA-Statewide) Funding through The Pennsylvania Department of Community & Economic Development to be used for paving a 1.3-mile section of West Butler Drive (T-429) in the amount of $394,160.00 with no matching funds required**

3. **Motion to adopt Resolution #11102026C, a resolution approving Butler Township's joinder in the Luzerne County Emergency Services Commission and adopting the commission's Articles of Agreement pursuant to the Pennsylvania Intergovernmental Cooperation Act**

ORDINANCES

1. **Motion to adopt Ordinance #11102026A An Ordinance of Butler Township, Luzerne County, Pennsylvania, Amending Chapter 15, Section 201 of the Butler Township Code of Ordinances to Reduce the Speed Limit on South Beisels Road/T-441 to 25 MPH**

2. **Motion to adopt Ordinance #11102026B An Ordinance of Butler Township, Luzerne County, Pennsylvania, Amending Chapter 15, Section 213 of the Butler Township Code of Ordinances to establish a road name for Howard Drive**

3. **Motion to adopt Ordinance #11102026C An Ordinance of Butler Township, Luzerne County, Pennsylvania, Amending Chapter 15, Section 213 of the Butler Township Code of Ordinances to establish a road name for Jacob Drive**

HEARING OF CITIZENS – non-agenda – 3 minute limit
. Please limit your comments to your allotted time to allow all to be heard

EXECUTIVE SESSIONS: October 13th and 28th, November 3rd, personnel and litigation

ADJOURNMENT

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AGENDA & OVERVIEW

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PUBLIC COMMENT

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ADJOURNMENT